

ETEXT ATTACHMENT

10/31/2002 18 : 34

Second, if the information is not provided, our procedure is to send a written request to the contributor within 30 days. Please refer to

the language included below for the Sierra Club's standard information request letter. The letter also includes a pre-addressed return envelope.

Sierra Club also reports all contributor information not provided by the contributor that is in the committee's or Sierra Club's possession

regarding contributor identification present in our fundraising and contributor records.

Third, when the contributor's required information is received but the report is already filed, we file the amended report on or before the

next regularly scheduled filing date.

Thank you for your patience and if you have any additional questions please contact Eric Larra at (415) 977-5595.

Sincerely,

Margaret Conway, Treasurer
Sierra Club Political Committee
85 Second Street
San Francisco, CA 94105

Dear

Thank you for your contribution to Sierra Club Political Committee, we appreciate your support!

Federal law requires political committees to report the name, mailing address, occupation and name of employer for each individual who

contributes more than \$200 in a calendar year. Please help us comply with that requirement by providing the information requested below and

returning this letter in the envelope provided. If you have no employer and are retired, self-employed, etc., please so state.

Occupation:

Employer's Name or Principal Place of Business:

SCPC is a political committee. Unless otherwise notified, 100% of your contribution will be applied to your contribution limit under federal law.

Contributions to SCPC are entirely voluntary. SCPC cannot accept contributions from corporations (including professional corporations), or from

individuals who are not United States citizens or permanent residents.

Again, thank you for your support of Sierra Club Political Committee.

Regards,

on behalf of SCPC

